

CONSTITUTION AND RULES

OF

**WESTERN AUSTRALIAN
VETERAN GOLFERS ASSOCIATION INC.**

AS AMENDED AT AGM 9 MARCH 1987

AS AMENDED AT SPECIAL MEETING 24 FEB 2003

AS AMENDED AT SPECIAL MEETING 20 MARCH 2006

Constitution and Rules
Western Australia Veteran Golfers Association Inc.

Introductory

1 Definitions:

In this constitution Rules and Bylaws made hereunder unless the context indicates otherwise or another meaning is clearly intended- in “writing” and “written” includes printing lithography and other modes of representing or producing words in visible form.

“**Month**” means a calendar Month.

“**Association**” means the “Western Australian Veteran Golfers Association Inc.

“ **The Committee**” means the Committee of Management established under the provisions of rule 5.

“**The Register**” means the register of members required under the provisions of rule 17.

“**The Secretary**” means the Secretary elected under the provisions of Rule 7.

“ **The Treasurer**” means the Treasurer elected under the provision of Rule 7

“ **Veteran**” means a golfer who has obtained the age of Fifty Five years who holds the status of an amateur and is a financial playing member of a Group “A, C”, affiliated club of the Western Australian Golf Association (Inc) and has an Australian Golf Union Handicap. (amended Special Meetings 24/2/03 and 20/3/06).

2 Interpretations.

The committee shall be the sole authority for the interpretations of this constitution Rules and Bylaws made hereunder and the decision of the committee shall be final and binding upon all members.

3. Names and Constitution

The association shall be called “ Western Australian Veteran Golfers Association Inc.” and shall consist of Veterans Golfers whose membership shall be classified under the provision of Rule 12.

4 Objects.

The objects of the Association shall be :

(a) To promote amongst Veterans the game of Golf, other sports games, and pastimes.

(b) To promote and hold either alone or jointly with any other association club or persons golf and other sports meetings competitions and matches and to offer give or contribute medals and awards and to promote give or support dinners, balls, concerts, and other entertainments.

(c) To establish promote or assist in establishing or promotion and to subscribe to or become a member of and co-operate with any association or Club whose objects are similar or in part similar to the objects of the association or the establishment or promotion if which may be beneficial to this association.

(d) To raise money by annual subscriptions and other means and to grant any right and privileges to subscribers.

(e) To invest and deal with monies of the association not immediately required upon such securities and in such manner as from time to time be determined and

(f) To do all things as are incidental or conducive to the attainment of all or any of the above objects.

(2) The income and property of the association shall be applied solely to the promotion of its objects, and no part there of shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of pecuniary profit to the member provided that remuneration may be paid in good faith to officers and servants of the association or other persons in return for services actually rendered to the Association.

5 Management the Committee

(1) Excepting that the President, Vice President, Captain, Secretary and Treasurer, shall constitute an Executive committee to deal with matters of urgency relevant to the affairs of the association, the management of the business and affairs of the association shall be vested in a committee consisting of the afford said officers and four ordinary members, plus two Vice Captains.

(2) The committee shall meet at least once every two months.

(3) At a meeting of the committee **Five** members shall form a **quorum** but should there be no quorum the meeting shall be adjourned to such a day within one month as those present may appoint.

(4) Provided that fourteen full days notice of intention to bring forward such a resolution has been given by a member of the association to the Secretary in writing a member of the committee may be removed from office at a general meeting by a majority of two thirds of members entitled to vote and voting.

6 Sub committee

The committee shall have power to appoint from time to time such sub committees for any specific purpose the committee deems necessary for the functioning of the association.

7 Election of committee

(1) Members of committee shall be elected at a annual general meeting and shall hold office for two years, except (2) two ordinary members retire each alternate year

(2) Retiring members of the committee are eligible for re-election

(3) A nomination for President, Vice President, Captain, Vice Captains, Secretary and/or Treasurer, and other members of the committee, shall be proposed and seconded by a financial member of the Association in writing and consented to by signature of the nominee, and shall be delivered to the Secretary a minimum of fourteen days before a general meeting.

(4) Any financial member may be nominated and such nomination may be for more than one position on the committee, but if elected to one position his name will be deleted from the ballot for subsequent positions.

(5) If an election is required it shall be by ballot.

(6) Should an insufficient number of candidates be nominated or there is no nomination, the chairman shall call further nominations at the meeting.

(7) Any casual vacancy on the committee shall be filled by the committee from financial members, excepting that a casual vacancy in the office of President shall be filled by the Vice President, and the casual vacancy in the office of Captain shall be filled by the Vice Captain.

(8) An appointee to a casual vacancy shall hold office until the next election of the committee.

8 Annual General Meeting

(1) The annual general meeting of the association shall be held in December of each year at such time and place as the committee may determine for the following purposes,

(a) To receive the report of the committee, statements of accounts and balance sheets.

(b) To elect members of the committee should an election be necessary under the provision of sub-rule (1) of rule 7 .

(c) To transact such other business as shall be brought forward and of which due notice has been given.

(2) At a Annual general meeting a member may!

(1) Bring forward a motion providing the member shall give a minium of **Twenty one full days** notice of the motion in writing to the Secretary for inclusion in the notice of the Annual General Meeting, provided for in Sub-Rule (1) of rule 10 or

(2) Bring forward a matter for consideration by the committee.

(3) A copy of the Annual report, an audited statement of accounts and balance sheet, shall be posted to each member **Seven full days** prior to the date of the meeting.

9 Special General Meeting

(1) A special general meeting shall be called by the direction of the committee **or** shall be called by the Secretary within **Fourteen days** after receipt of a requisition to that effect signed by not less than **twenty financial members** and specifying the business to be discussed at such meeting

(2) No business shall be discussed or transacted at a Special general meeting except that of which notice has been given in accordance with this rule

10 Conduct at Annual and Special General Meeting

(1) Excepting that a preliminary notice of meeting specifying that an election is to take place under the provision (b) of sub rule (1) of rule 8 and calling for nominations under the provision of sub rule (3) of rule 7, **Notice of a Annual General Meeting** shall be sent by post to members **Seven full days** before the date of the meeting

(2) The President or in his absence the Vice President or in the absence of both a Chairman elected by a majority of members present entitled to vote and voting shall preside at a annual or special Meeting.

(3) None other than financial members present shall be entitled to vote at a Special or annual General meeting, excepting that a financial member absent from Western Australia on the day of such a meeting may give a proxy vote to a financial member at the meeting.

(4) A proxy given under the preceding sub rules shall be in writing and shall relate to the specific business listed on the notice of business

(5) The Chairman of a Annual or Special meeting in addition to his own vote shall have a casting vote

(6) (a) **Twenty** financial members present personally at a Annual or Special meeting shall constitute a Quorum

(b) should there be no quorum the meeting shall be adjourned to such a date ,time, and place within one month as those present appoint

(7) Should a ballot be necessary to elect a committee under the provision of rule 7

(a) A returning Officer and such Scrutineers as are appointed by the committee shall conduct the ballot.

(b) Prior to the election the returning Officer assisted by the Secretary shall conduct a lot for the order of candidates names appearing on a ballot paper and

- (c) (1) Supervise the issue of such ballot papers,
- (2) supervise the counting of votes
- (3) shall report the result of the ballot to the Chairman.

11 Membership

(1) an application for membership shall be made in such manner and form and contain such information as the committee may require.

(2) The committee shall have full power and discretion as to admission of an application for membership and may reject any application without assigning any reason therefore.

(3) The privileges of a member shall not be transferable and shall cease on losing his status as a Amateur Golfer, or on his resignation or expulsion from membership or the privileges of a member may be suspended under the provision of Rule 14.

12 Classes of Membership.

(1) Excepting that on recommendation of the committee to an Annual or Special General Meeting other classes of membership may be created, Veteran golfers shall be comprised of Ordinary Members and such Life-Members as are created under the provisions of Sub-Rule (1) of Rule 13.

(2) Excepting that Ordinary Members and Life-Members shall be entitled to the full privileges of the Association the qualification rights and privileges of each class of membership shall be defined in By-Laws made under the provisions of Rule 19.

13 Life Membership:

(1) An ordinary Member who has rendered outstanding service to the Association, on the recommendation of the committee may be elected at an Annual General meeting to be a Life-Member of the association.

(2) Life Members are exempt from the payment of annual subscription excepting such minimum subscription as may be determined by the committee.

14 Expulsion of Member:

(1) The name of a member who fails to pay his subscription or any other money's due by him to the association within one month after being requested in writing by the Secretary on the direction of the committee may be removed from the register of members.

(2) If in the opinion of the committee a breach of the Rules and or By-laws of the association or who's conduct is deemed by the committee to render that member unfit to be a member he may be excluded from membership of the association subject to the following procedures:

- (a) The committee shall communicate with that member supply him with a copy of

the charge against him and giving him seven clear days notice of the time and place of the meeting of the committee called to consider the charge.

(b) The member so charged shall be given the opportunity of reputing the charge or withdrawing from the association.

(c) The resolution to exclude the member so charged shall be carried by a three-fourths majority of members of the committee present and voting and the quorum of that meeting shall be eight.

(3) A member excluded from the association under the provision of this Rule may appeal from the decision of the committee to a Special General Meeting of the Association subject to the following procedures:

(a) The appeal from the decision of the committee shall be lodged with the Secretary within Seven full days after notice of the expulsion.

(b) The Special General Meeting shall be convened by the committee to be held one month after such notice of an appeal. and

(c) A majority of not less than three fourth of the members entitled to vote and voting shall the power to annul the expulsion of the member.

(4) Pending a decision of the committee or pending the result of an appeal the committee or in the case of emergency the Executive Committee established under the provisions of Sub-Rule (1) of Rule 5 may suspend a member charged under the provisions of Sub-rule (2) of this rule.

15 Change of address

A member shall keep the Secretary informed of his address or any change of address

16 Finance

(1) The financial year of the association shall be from the first day of October through to the thirtieth day of September in the following year.

(2) The Committee shall determine the annual subscription and such other dues as may be necessary to be paid by members.

(3) The treasurer shall:

(a) Keep proper books of account in the correct manner detailing all financial transactions of the association and the particulars usually shown in books of account:

(b) Provide at a regular meeting of the committee an income and expenditure account setting out all transactions since the previous meeting, the bank balance and investments

(4) (1) An Auditor shall be appointed for the term of one year at the annual general meeting;

(2) Should the Auditor's appointment be terminated the committee shall appoint another for period remaining until the next Annual General Meeting and

(3) The Auditor shall audit the books, documents, and accounts, and shall certify the financial statement and balance sheet, before publication.

17 Duties of Secretary

(1) (a) The Secretary shall keep full and correct minutes of all meetings

(b) Keep the register of the members of the Association.

(2) The Committee may appoint any member of the committee to assist the Secretary in his duties.

18 Alteration of the Constitution and Rules.

(1) The constitution and Rules of the Association once adopted by the Committee shall not be repealed, added to, or amended in whole or in part, except at a Annual General Meeting or a Special General Meeting called that purpose

(2) Details of a repeal, addition, or amendment, shall be set forth in the notice convening the meeting.

(3) At an Annual or Special Meeting referred to in this Rule a repeal, addition, or amendment shall require a three fourths majority of members entitled to vote and voting.

(4) A member may at any reasonable time inspect without charge the documents, books, records and securities of the Association.

19 BY- LAWS

(1) The Committee may make, repeal, or amend, such By-Laws as thought necessary for the proceeding of the committee and the well being of the association, providing such By-Laws shall not be inconsistent with this constitution and Rules..

(2) A By-Law made under this Rule shall come unto force and have the full authority of a Rule of the Association on being signed by the President and circulated by post to members.

20 SEAL OF THE ASSOCIATION

(1)The Committee may appoint and may remove from office two Seal Holders

(2) The Seal shall

- (a) Be under the control of the committee and
- (b) Not be used except the authority of the Committee and
- (c) Only be used in the presence of a Seal holder and the Secretary both of whom shall counter sign the document

21 Indemnity;

Members of the Committee and other officers for the time being of the Association and each and every one of them acting in relation to any of the affairs of the Association shall be indemnified out of funds of the Association from and against all actions, cost, charges, losses, damages, and expenses, which they or any of them shall or may occur or sustain by reason of any act done, concurred in or omitted in or about the discharge of their duty or supposed duty in their respective offices except such if any as they shall incur or sustain by or through their own willful default or dishonesty and none of them shall be answerable for acts or defaults of the other or others of them or for joining in any receipts for the sake of conformity or for any bankers or other persons with whom any moneys or effects belonging to the association shall or may be lodged or deposited or for the insufficiency or deficiency of any security upon which any moneys of or belonging to the Association shall be placed out or invested or any other loss, misfortune or damage which may happen in the execution of their respective offices, or in relation thereto except the same shall happen by or through their own willful default or dishonesty.

22 WINDING UP THE ASSOCIATION.

Upon the winding up or dissolution of the Association if there remains any property whatsoever after satisfaction of all debts and liabilities that property shall not be paid to or distributed amongst member of the Association, but shall be entrusted to the Western Australian golf Association (Inc) for the advancement of Golf by Veterans

BY-LAWS AS PER RULE 19 OF THE CONSTITUTION

1 The General Committee may elect any V.I.P. persons to become an Honorary Member for such period and on payment of such fees (if any) as the Committee decides